

# Digital Health Uptake

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Website: [digitalhealthuptake.eu](http://digitalhealthuptake.eu)

## Call for technical assistance and trainings for digital health implementation and scale-up



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# 1 Introduction and purpose of the Technical Assistance and Trainings

## 1.1 DigitalHealthUptake's role in supporting the policy priorities for the uptake of digital health and care solutions

DigitalHealthUptake (DHU) is a Coordination and Support Action funded by the European Commission (EC) under the Digital Europe Programme (DIGITAL), with Grant Agreement No. 101083929. The project is coordinated by empirica Technology Research and comprises 7 partners from across Europe. It runs from November 2022 to October 2024.

One of DHU's objectives is to strengthen capacity building for implementation / uptake by stimulating mutual learning and transferring of innovative practices between regions, Member States and associated countries to foster adoption, upscaling, large-scale deployment and capacity building. This objective is addressed through the four types of activities: (i) the compilation of tools for implementation and uptake, (ii) the organization of Twinings, (iii) **the provision of technical assistance and training**, and by (iv) expanding the digital health ecosystems.

More information about DHU can be found at <https://digitalhealthuptake.eu/>

## 1.2 The DigitalHealthUptake Technical Assistance and Training Programme

In DigitalHealthUptake, the Technical Assistance and Training Programme (TA&TP) is a support mechanism for scaling up innovative digital solutions. The main aim of this Programme is to **accelerate and streamline the process of deployment and upscaling of digital health** in the context of the implementation, tapping into the knowledge and peer-support of digital health experts recruited specifically to deliver these support services.

This support mechanism will take the form of open and restricted on-line sessions facilitated by the DigitalHealthUptake consortium and featuring a particular instrument which can help accelerating and streamlining the process of deployment and upscaling of digital health.

- At open sessions, the target organisations can come from the demand (health and care service delivery), supply (digital health technology) or enabler side (digital innovation hubs or public authorities).
- At restricted/closed sessions, the target audience can be either involved in the DHU Twinning programme or institutions linked to the Active and Healthy Ageing/Living (AHA/AHL) Reference Sites Regions that are in the process of implementing a digital health solution or practice and might benefit from expert support, especially those with digital health solutions in support of integrated care and health promotion<sup>1</sup>.

Information about the 8 Twinings funded by DHU is available through this link: <https://digitalhealthuptake.eu/twinings/>

A list of the AHA/AHL Reference Sites Regions can be found here: <https://www.rscn.eu/aha-reference-sites/>

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<sup>1</sup> In the case of the DHU Twinning programme participants and Active and Healthy Living Reference Sites, the DHU project consortium will support the dissemination of TA&TP opportunities among those audiences.

TA&TP activities may include, for example, knowledge transfer webinars, online training workshops, eLearning courses, or a combination of these. The duration of a technical assistance and training activity can vary depending on the specificity of the content and the number of participants but **should be carried out between 1 and 4 weeks**.

DHU will support the TA&TP activities by developing promotional campaigns and collaborating with the awarded experts and trainers to provide the technical infrastructure necessary to deliver the training activities.

### 1.3 Expected capacity building expertise to be covered by the TA&TP

The focus of TA&T is on enabling the recipients to successfully apply and make use of key methods and tools that support digital health implementation and scale up.

The following non-exhaustive list relates to the framework of methods and tools that have been identified in DHU as accelerators of the implementation process (Table 1 and Figure 1). This framework serves to provide guidance to applicants on what categories of technical assistance and training are expected to be addressed via this call. Other topics can equally be proposed complementary to the topics specified below provided that their relevance and link to the main topic is convincingly explained in the application.

**Table 1.** Categories of methods and tools for digital health implementation and scale up.

<b>Design of solutions</b>	Methodologies and tools used for developing the concept and prototype of a digital health solution taking into consideration end-users needs.
<b>Business modelling</b>	TA&TP offer should enable organisations how to create, deliver, and capture value, in economic, social, cultural or other contexts. TA&TP should also embrace how to define or modify an existing business model.
<b>Risk stratification tools</b>	TA&TP offer should build capacities on the use of objective and subjective data to assign risk levels to patients. The programme should include how healthcare providers systematically use patient risk stratification to make care management decisions, such as providing greater access and resources to patients in higher risk levels or deploy digital health solutions targeting a specific patient group.
<b>Compliance to standards and norms</b>	TA&TP should shed light on how to assess and secure conformity with international, European or national standards or regulations such as the Medical Device Regulation or the Artificial Intelligence Act. Risk assessment tools should also be part of the offer.
<b>Maturity and readiness levels</b>	TA&TP offer should present maturity models and readiness levels that organisations can apply to measure how well their business or project are in respect to a sorted gradient of maturity.
<b>Digital skills development</b>	TA&TP offer should provide specific training programmes and tools that organisations can use and apply to develop capacities to understand and use digital technologies and data.
<b>Value assessment tools</b>	TA&TP offer should showcase methodologies to evaluate and compare the costs and consequences of two or more alternatives of care. Dimensions should include measures of effectiveness, utility or benefit.

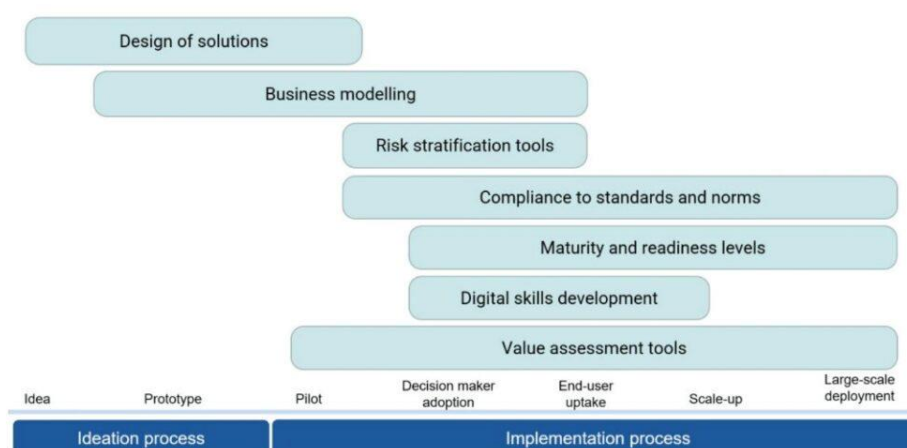


Figure 1. DHU framework of methods and tools for digital health implementation

Concrete examples for each category of methods and tools can be found in the report [Tools to support digital health solutions implementation and uptake](#).

### Minimal application requirements

Applications must comply with the following minimal application requirements:

- ▶ The object of the proposed TA&T should be **one main specific method or tool**
- ▶ The proposed TA&T must be associated with the categories of the DHU framework of methods and tools (see Table 1)
- ▶ The method or tool proposed in the application must be reported in the DHU Radar<sup>2</sup>.
- ▶ A minimum of two sessions need to be delivered, of which at least one should be open and available to the public (recording)
- ▶ Online access to sessions must be provided. Hybrid sessions can also be considered.
- ▶ Recipients of the technical assistance and training must receive documentation and/or training materials.

## 1.4 Funding budget and budget distribution

The total budget for all TA&TP to be funded in this call is **€21,000**.

**TA&TP contracts will be awarded** based on the available budget and the ranking of the evaluated proposals, i.e. technical assistance and training applications that pass the evaluation threshold will be ranked. Applications will be awarded according to the ranking, within the limit of the available budget. The exact number of TA&TP finally awarded will thus depend on the price offers and the number of tenders that pass the evaluation.

Maximum funding per technical assistance and training	Number of activities expected to be funded <sup>3</sup>	Total
3,000 €	7	21,000 €

The funding for the TA&TP is made available through the DigitalHealthUptake project. The funding is provided in the form of grants, provided as Financial Support to Third Parties (FSTP), also referred to as

<sup>2</sup> DHU Radar Repository: <https://digitalhealthuptake.eu/radar-repository/>. If you don't find the method or tool you are proposing to run an TA&TP on, please include it in the Repository following an easy registration process.

<sup>3</sup> This number may be higher or lower, depending on the number of submitted applications, the price offered in the applications to carry out the technical assistance and training, and the results of the evaluation of applications.

cascade funding<sup>4</sup>. While the budget is provided through the EU via the Digital Europe programme, the EU is not part of the award process.

## 1.5 Technical assistance and training calendar

Date	Activity
15.04.2024	Publication of the Call for Technical Assistance and Training documents on the <a href="http://www.digitalhealthuptake.eu">www.digitalhealthuptake.eu</a> website and on the Funding & Tender Opportunities portal of the European Commission
29.04.2024 14:00-15:00 CEST	Webinar for interested applicants: overview of the call, call topics, conditions, facilitation of TA&TP
24.05.2024	Deadline for questions by applicants
14.06.2024 17:00 CEST	Deadline for submission of TA&TP applications
20.06.2024	Award decision and notification
20.06 – 30.06.2024	Technical assistance and training contracting
01.07.2024	Earliest possible starting date of technical assistance and training activities
18.10.2024	Latest finishing date of all technical assistance and training activities

Should any changes to the TA&T calendar be necessary during the application period, the call documents will be updated.

Questions about the Call for TA&T can be submitted in English to [info@digitalhealthuptake.eu](mailto:info@digitalhealthuptake.eu) within the deadlines specified in the above calendar. The summary of all questions and answers posed will be presented in an anonymised question and answer (Q&A) document that will be published on the [www.digitalhealthuptake.eu](http://www.digitalhealthuptake.eu) portal in the English language or sent to the persons who have downloaded the tender documents.

Unless otherwise instructed, do not use any other contact email address or contact any other persons in connection with this Call for TA&T.

## 1.6 Expected training outputs

The table below summarises the expectations from the TA&T (deliverable timings can be adjusted during the contracting phase depending on the submitted application, scope and complexity of the technical assistance and training).

### Technical assistance and training overall objectives

Transfer knowledge and skills in a dedicated way (via specific workplan, involving appropriate experts and expertise) from the technical expert to the organisations that are involved in implementing and scaling up digital health programmes and initiatives, incl. organisations from the DHU Twinning programme and AHA/AHL Reference Sites Regions.

Equip recipients with the necessary knowledge and skills to adopt the method and/or tool in their implementation process.

### Overall expected outcomes

The recipients of the TA&T are enabled to use the methodology and/or tool to accelerate and facilitate the digital health solution uptake in their specific implementation context. Through the training they are

<sup>4</sup> See Article 9.4 of the Digital Europe Programme Model Grant Agreement: [https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/digital/agr-contr/mga\\_dep\\_en.pdf](https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/digital/agr-contr/mga_dep_en.pdf)

empowered to apply the tool or method on their own and interpret the results and outcomes and translate them into action / decision making support.

#### Milestones and deliverables

D1 TA&TP – based on a template outlining the technical assistance and training format, length, schedule, objectives and expected outcomes. [Deadline: one week before the first session]

D2 Technical assistance and training report – based on a report template with specific questions and format. [Deadline: one week after the last session]

M1 – Implementation of the technical assistance and training sessions

M2 – Presentation of the technical assistance and training results at a DHU event, to be aligned with the DHU events calendar – PowerPoint slides and attendance of the event (online)

## 2 Information for applicants

This section includes general information on the objectives of the application process and applicant conditions.

### 2.1 General information and objectives

The focus for the applicants is on **owners of methods and tools, experienced trainers or advanced users with extensive experience in using and applying the method or tool, and ability to transfer that experience to TA&TP recipients** and enable them to use and apply the method or tool on their own.

The focus for TA&TP recipients is on **local, regional and national health and care providers** in Europe that are in the process of implementing or scaling up innovative digital health solutions.

Applications should involve **entities (legal person) or individuals (natural person) from countries that are participating in the Digital Europe Programme**. At the time of launching this call, these countries are EU27, Iceland, Liechtenstein, Norway, Türkiye, Montenegro, North Macedonia, Serbia, and Ukraine. An up-to-date country list can be found [here](#). If new countries join the Programme before the deadline for submission of technical assistance and training applications, entities or individuals from these countries will be eligible.

Note: Following the [Council Implementing Decision \(EU\) 2022/2506](#), as of 16th December 2022, no legal commitments (including the grant agreement itself as well as subcontracts, purchase contracts, financial support to third parties etc.) can be signed with Hungarian public interest trusts established under Hungarian Act IX of 2021 or any entity they maintain.

Affected entities may continue to apply to calls for proposals. However, in case the Council measures are not lifted, such entities are not eligible to participate in any funded role (beneficiaries, affiliated entities, subcontractors, recipients of financial support to third parties).

### 2.2 Contractual conditions

A TA&TP application **must be submitted by a single organisation or individual** willing to become TA&T Contractor. Successful applications will be offered a TA&T Contract by the DigitalHealthUptake co-ordinator<sup>5</sup>.

Interested parties are required to submit TA&TP **applications electronically** no later than the dates specified in the technical assistance and training calendar. They should take full account of the call document and application template which must be downloaded from the project website <https://digitalhealthuptake.eu/call-for-trainings> after completion of a short online identification form.

The call documents include:

- ▶ The DigitalHealthUptake Call for TA&T (this document)
- ▶ Main Application Form

**Only the filled in Application Form needs to be submitted as part of the application** by email to the [trainings@digitalhealthuptake.eu](mailto:trainings@digitalhealthuptake.eu) by the deadline specified in the time schedule. The email must contain one searchable PDF attachment, clearly named

(e.g. DHU\_TrainingOffer\_ShortNameOfTraining.pdf).

Any questions on the call documents and call process must be sent to [trainings@digitalhealthuptake.eu](mailto:trainings@digitalhealthuptake.eu) before the deadline set in the technical assistance and training calendar.

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<sup>5</sup> The DigitalHealthUptake co-ordinator is empirica Gesellschaft für Kommunikations- und Technologieforschung mbH



Offers that do not comply with the formal requirements described in this section will be rejected.

## 2.3 Other application conditions

### Confidentiality

Applicants must keep confidential any information obtained in the context of the application procedure (including EU-classified information<sup>6</sup>).

### Language

**Applications**, as well as outcomes in the form of deliverables **must be submitted in English**.

The **TA&TP language is English** and the contract must be signed in its English version.

Communication (relating to either the application procedure or the implementation of the technical assistance and training contract) must be carried out in English.

With the submission of their applications, TA&TP applicants accept these requirements.

### Cancellation of the application procedure

The DigitalHealthUptake co-ordinator may, at any moment, cease to proceed with the application procedure and cancel it. The DigitalHealthUptake co-ordinator reserves the right not to award any contracts at the end of the application procedure. The DigitalHealthUptake co-ordinator is not liable for any expense or loss the applicants may have incurred in preparing their application.

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<sup>6</sup> Commission Decision 2015/444/EC, Euratom of 13 March 2015 on the security rules for protecting EU-classified information

### 3 Evaluation and award

This section outlines the various exclusion criteria pertinent to an application; the award criteria and their maximum thresholds; the ranking of technical assistance and training offers; and the selection process.

#### 3.1 Exclusion, selection and compliance criteria

**Table 1.** Overview of exclusion, selection and compliance criteria

Criteria type	Definition	Evidence
Exclusion	A) Conflict of interest	Application Form Section “ADMINISTRATIVE INFORMATION”
	B) Exclusion grounds as defined in Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014	
Selection	C) Ability to perform the technical assistance and training activities	
Compliance	D) Compliance with the scope of the technical assistance and training call as defined in section 1.3 and 2.1	
	E) Compatibility with other public financing	
	F) Compliance with ethics and security requirements	

##### A) Conflict of Interest

An applicant who is subject to a conflict of interest may be excluded. If there is a potential conflict of interest, an applicant must immediately notify the DigitalHealthUptake co-ordinator in writing.

A conflict of interest is any situation where the impartial and objective implementation of the evaluation of applications and/or implementation of the TA&T Contract is compromised for reasons relating to economic interests, political or national affinity, family, personal life (e.g. family of emotional ties) or any other shared interest.

**Note:** If an actual or potential conflict of interest arises at a later stage (i.e. during the implementation of the TA&T Contract), the contractor must contact the DigitalHealthUptake co-ordinator, who will notify the EC and take steps to rectify the situation. The EC may verify the measures taken and require additional information to be provided and/or further measures to be taken.

##### B) Exclusion grounds as defined in Directive 2014/24/EU of the European Parliament and of the Council of 26 February 2014

###### Grounds relating to criminal convictions

An applicant will be excluded if it has been the subject of a conviction by final judgement for one of the following reasons:

- ▶ Participation in a criminal organisation, as defined in Article 2 of Council Framework Decision 2008/841/JHA;
- ▶ Corruption, as defined in Article 3 of the Convention on the fight against corruption involving officials of the European Communities or officials of Member States of the European Union and Article 2 of Council Framework Decision 2003/568/JHA (34), as well as corruption as defined in the national law of the DigitalHealthUptake co-ordinator or the economic operator;
- ▶ Fraud within the meaning of Article 1 of the Convention on the protection of the European Communities' financial interests;

- ▶ Terrorist offences or offences linked to terrorist activities, as defined in Articles 1 and 3 of Council Framework Decision 2002/475/JHA, respectively, or inciting or aiding or abetting or attempting to commit an offence, as referred to in Article 4 of the aforesaid Framework Decision;
- ▶ Money laundering or terrorist financing, as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council;
- ▶ Child labour and other forms of trafficking in human beings as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council.

The obligation to exclude an applicant shall also apply where the person convicted by final judgement is a member of the administrative, management or supervisory body of that application or has powers of representation, decision or control therein.

#### *Grounds relating to the payment of taxes or social security contributions*

An applicant shall be excluded from participation in the TA&TP where the DigitalHealthUptake co-ordinator is aware that the applicant is in breach of its obligations relating to the payment of taxes or social security contributions, and where this has been established by a judicial or administrative decision having final and binding effect in accordance with the legal provisions of the country in which it is established or with those of the country of the DigitalHealthUptake co-ordinator.

Furthermore, the DigitalHealthUptake co-ordinator may exclude from participation an applicant where the DigitalHealthUptake co-ordinator can demonstrate by any appropriate means that the applicant is in breach of its obligations relating to the payment of taxes or social security contributions.

This paragraph shall no longer apply when the applicant has fulfilled its obligations by paying or entering into a binding arrangement with a view to paying the taxes or social security contributions due, including, where applicable, any interest accrued or fines.

#### *Grounds of insolvency or professional misconduct*

The DigitalHealthUptake co-ordinator may exclude an applicant in any of the following situations:

- ▶ Where the applicant is bankrupt or is the subject of insolvency or winding-up proceedings, where its assets are being administered by a liquidator or by the court, where it is in an arrangement with creditors, where its business activities are suspended, or it is in any analogous situation arising from a similar procedure under national laws and regulations;
- ▶ Where the DigitalHealthUptake co-ordinator can demonstrate by appropriate means that the applicant is guilty of grave professional misconduct, which renders its integrity questionable;
- ▶ Where the DigitalHealthUptake co-ordinator has sufficiently plausible indications to conclude that the applicant has entered into agreements with other economic operators with the intention of distorting competition;
- ▶ Where a conflict of interest cannot be effectively remedied by other less intrusive measures;
- ▶ Where a distortion of competition from the prior involvement of the applicant in the preparation of this technical assistance and training procedure cannot be remedied by other, less intrusive measures;
- ▶ Where the applicant has shown significant or persistent deficiencies in the performance of a substantive requirement under a prior public contract, a prior contract with a contracting entity or a prior concession contract which led to early termination of that prior contract, damages or other comparable sanctions;
- ▶ Where the applicant has been guilty of serious misrepresentation in supplying the information required for the verification of the absence of grounds for exclusion or the fulfilment of the selection criteria.
- ▶ Where the applicant has undertaken to unduly influence the decision-making process of the DigitalHealthUptake co-ordinator, to obtain confidential information that may confer upon it undue advantages in the procurement procedure, or to negligently provide misleading

information that may have a material influence on decisions concerning exclusion, selection or award.

### **C) Digital Europe Programme applicable framework**

Applicants need to comply with the rules of the Digital Europe Programme, under which DHU is funded, in accordance with Regulation (EU) 2021/694 of the European Parliament and of the Council of 29 April 2021 establishing the Digital Europe Programme and repealing Decision (EU) 2015/2240.

### **D) Ability to perform the TA&T activities**

This criterion is evaluated on a pass/fail basis. “Fail” means that the evidence given does not provide sufficient indication of the applicant’s expertise, ability and/or equipment to meet technical assistance and training objectives. Any application that cannot meet the selection criteria requirements will not be selected.

To measure this criterion, applicants are asked to provide the following information (as part of the technical assistance and training application):

- ▶ Brief description of relevant references and/or previous projects
- ▶ Demonstrate the expertise and working experience required to carry out the technical assistance and training by providing short curriculum vitae (CVs) of key personnel and competences necessary to complete the technical assistance and training.

**Note:** Applicants may be requested to provide additional information.

### **E) Compliance with the scope of the TA&T call**

Applicants must confirm that the offer complies with the scope of technical assistance and training as laid out in this document.

### **F) Compatibility with other public financing**

Applicants that receive public funding from other sources will be excluded if this leads to double public financing at the time of the technical assistance and training implementation, or an accumulation of different types of public financing that is not permitted by EU legislation, including EU state aid rules.

### **G) Compliance with ethics and security requirements**

Applications will be excluded if they:

- ▶ Do not comply with ethical principles (including the highest standards of research integrity, notably as set out in the European Code of Conduct for Research Integrity<sup>7</sup>, and, in particular, avoiding fabrication, falsification, plagiarism and other research misconduct)
- ▶ Include plans to carry out activities that are prohibited in all EU Member States.

If the application involves activities that raise ethical concerns, the applicant must submit an ethics self-assessment that:

- ▶ Describes how the application meets the legal and ethical requirements of the Member State(s) where the tasks raising ethical issues are to be carried out
- ▶ Explains in detail how the applicant intends to address the ethical issues identified, in particular as regards:
  - ▶ Objectives (e.g. dealing with vulnerable populations and dual-use goods<sup>8</sup>)

<sup>7</sup> The European Code of Conduct for Research Integrity of ALLEA (All European Academies) and ESF (European Science Foundation) of March 2011.

<sup>8</sup> See Article 2(1) EU export control Regulation No 428/2009.

- ▶ Methodology (e.g. involvement of children and related consent procedure and protection of data collected)
- ▶ The potential impact (e.g. issues relating to the dual use of goods, environmental damage, stigmatisation of particular social groups, political or financial retaliation, benefit-sharing and malevolent use of results).

For information on ethics issues, see the guidance for EU grant beneficiaries [How to complete your ethics self-assessment](#).

## 3.2 Award criteria

A TA&TP offer will be evaluated against the award criteria set out here only if the applicant is not excluded through application of the exclusion criteria, and only if the requirements are met in terms of the selection criteria, the compliance criteria, and the administrative instructions are met.

The table below specifies maximum points and thresholds for each of the award criteria. The evaluation of the award criteria is based on the information provided in the application under the section “technical information”.

**Table 2.** Technical assistance and training award criteria

Award criteria	Maximum points	Threshold
<b>Excellence of the proposed TA&amp;TP</b>		
Relevance of the tool/method in supporting potential TA&TP recipients when designing, developing and implementing their digital health programmes and initiatives	10	5
Extent of experience of the applicant in using and applying the tool/method and capability to transfer knowledge, incl. experience in designing and running training and assistance activities	12	6
Adequacy and appropriateness of the proposed methodology – scope, structure, processes and supporting materials associated to delivering the TA&TP	18	10
Total for excellence	40	21
<b>Impact of the proposed TA&amp;TP</b>		
Value of benefits for the recipient(s)	15	8
Feasibility of scaling up the capacity building process	15	8
Total for impact	30	16
<b>Implementation of the proposed TA&amp;TP</b>		
Quality and completeness of the TA&TP work-plan	10	6
Feasibility of plan and resources to meet the objectives specified	10	6
Approach to recruitment and management of TA&TP recipients	10	6
Total for implementation	30	18
<b>Overall total score for technical assistance and training application</b>	<b>100</b>	<b>55</b>

Points will be given for each criterion, based on the following assessment table:

**Table 3.** Award criteria points system.

Assessment			Description
10-point criteria	15-point criteria	20-point criteria	
0	0	0	Insufficient (fails to address the criterion under examination or the criterion cannot be judged due to missing or incomplete information)
2	3	4	Poor (the criterion is addressed in an inadequate manner, or there are serious inherent weaknesses)
4	6	8	Fair (while the criterion is broadly addressed, there are some weaknesses to it)
6	9	12	Good (the criterion is addressed well, although improvements would have been highly desirable)
8	12	16	Very good (the criterion is addressed well, although certain improvements are still possible)
10	15	20	Excellent (all relevant aspects of the criterion are successfully addressed; any shortcomings are minor)

### 3.3 Ranking of TA&T offers

TA&T offers must score above the thresholds given, for each threshold. Offers that do not reach the minimum quality thresholds (individual and totals) will be rejected.

The contract will be awarded to the most economically advantageous offer, i.e. the offer scoring above all thresholds and offering the best value for money determined in accordance with the formula below. A weight of 70/30 is given to quality and price, respectively.

Score for offer X	=	Cheapest price / price of offer X	*	100	*	Price weighting (30%)	+	Total quality score (out of 100) for all award criteria of offer X	*	Quality criteria weighting (70%)
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The offer ranked first after applying the formula will be offered a TA&T Contract. TA&T Contracts will then be awarded until the remaining budget is insufficient to fund the next best ranked technical assistance and training offer.

Should there be any doubt as to the application of any of these criteria to an offer, applicants may be requested to provide additional information.

### 3.4 Evaluation process

This section offers details about how the transparency of the evaluation process will be maintained, how applications will be opened, and the general process.

#### Ensuring transparent evaluation

Applications will be evaluated in a non-discriminatory manner in accordance with the legal requirements provided for in relevant provisions under European regulations.

The DigitalHealthUptake co-ordinator will appoint a TA&T Evaluation Committee (TATEC) consisting of experts in the fields related to the categories of methods and tools for implementing and scaling up digital health solutions. In order to ensure fairness and transparency, the appointment of the members of the TATEC and its establishment shall take place in good time to meet the deadlines set out for the evaluation of applications. TATEC members will be hired by the DigitalHealthUptake co-ordinator. A

Declaration of an absence of conflict of interest and protection of confidentiality will be signed with each nominated expert. The DigitalHealthUptake co-ordinator will refuse to involve a TATEC member for a given application's evaluation if a conflict of interest is identified.

Members of the TATEC are appointed in their personal capacity. When carrying out their tasks, they shall not seek or take instructions regarding their scoring from the DigitalHealthUptake co-ordinator or from any other body.

### **Opening of TA&T applications and requests for clarification**

The DigitalHealthUptake co-ordinator will open the TA&TP application files submitted by email before the deadline and register them. An extract of the application documents (without the financial information) are then made available to the TATEC members in an online repository. The TATEC may request clarifications about the applications or additional evidence if needed, in which case the technical assistance and training applicant concerned will be notified by the DigitalHealthUptake co-ordinator by email. The applicant will have five calendar days (from the day of receipt of the notification) to send the clarifications and / or evidence requested. After this deadline, if no response is received from the applicant, the offer will be rejected and will be excluded from the evaluation. The applicant will be informed by the DigitalHealthUptake co-ordinator by email.

### **Evaluation of TA&T offers**

The TATEC will carry out the selection of TA&TP offers, apply the exclusion, compliance and selection criteria, and evaluate offers that are eligible for evaluation on the basis of the award criteria. Only offers that satisfy the criteria provided, that are not excluded on the basis of the exclusion criteria, and that meet the selection criteria, are admissible for evaluation under the award criteria. Applications that do not comply with the formal requirements will be excluded from the evaluation.

The TATEC will issue its reports on the evaluation. The TATEC will reach its decision on final quality scoring of the offers by a simple majority vote. The DigitalHealthUptake co-ordinator will then apply the price-quality formula to generate the final ranking and determine the number of technical assistance and training that can be funded with the available budget.

The TA&TP applicants will receive a written report via email on the result of the evaluation, including the scoring and their rank.